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Article 1

Introductory provisions

- (1) This Director's Instruction defines the rules for reimbursing costs associated with the publication of research and development results from institutional support funds for the long-term conceptual development of a research organization (hereinafter referred to as "DKRVO") at the University Institute (hereinafter referred to as "UNI") of Tomas Bata University in Zlín (hereinafter referred to as "TBU").

Article 2

Conditions for reimbursement of publication costs

- (1) Authors of publications (especially Jimp-type outputs) accepted for publication in a journal indexed in the Web of Science – Core Collection may apply for reimbursement of costs associated with open access publication (hereinafter referred to as "publication fees").
- (2) The conditions for reimbursement of publication fees are as follows:

- a. The internal authors of the publication list their affiliation to UNI.
 - b. The publication is published in a journal indexed in the Web of Science – Core Collection.
 - c. The publication is published in a journal classified in FORD fields 1.3 -1.7 or 2.3–2.11.
 - d. The publication is published in a journal ranked in the first quartile according to the Article Influence Score within the Journal Citation Report (hereinafter referred to as “AIS”) in at least one FORD field.
- (3) The AIS quartile classification is determined on the date the manuscript is sent to the editorial office.
- (4) In the case of publishing in a journal that falls under the MDPI publishing house (<https://www.mdpi.com>), publication fees in the open access mode will not be reimbursed from DKRVO funds.
- (5) Applications for reimbursement must be submitted in advance using the "Purchase Request" form and must undergo the standard approval process in accordance with the relevant internal regulations of Tomas Bata University in Zlín (hereinafter referred to as "TBU"). The application must include the journal specification and the title of the output.
- (6) In the case of outputs co-financed by another organisational unit of TBU, the distribution of all costs associated with the publication must be agreed in advance with the authorised officers of UNI and other involved units of TBU. Ex-post financing is not acceptable.
- (7) Payment of publication fees from DKRVO is non-claimable.

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